

TO: The Assignment Editor

All media houses

## **MEDIA RELEASE: EXTENSION OF THE 2022 INDIVIDUAL FILING SEASON**

**(GABORONE – 29<sup>TH</sup> September 2022):** Botswana Unified Revenue Service (BURS) informs the public that the 2022 Individual Return Filing Season has being extended to 31<sup>st</sup> December 2022.

The reason for the extension is to give BURS time to complete the development of the Withholding Tax on Directors Fees functionality in the system to allow for submission of the 2022 Withholding tax annual returns. This will also allow individuals to claim withholding tax credits on Director's fees as they file their 2022 tax returns.

BURS further reminds taxpayers that the following individuals are not required to submit tax returns; -

- a. If your employer has withheld tax from your salary
- b. If you have employment as your only source of income
- c. If you are earning less than 480,000 per annum
- d. If you have been taxed correctly by your employer

Furthermore, individuals earning 480,000 per annum and above and have other sources of income other than employment and have not yet submitted their returns are encouraged to use this additional 3 months' extension to submit those returns.



All taxpayers are encouraged to file their tax returns online at [www.burs.org.bw](http://www.burs.org.bw) to minimise the spread of COVID-19 by following these steps:

- Visit the BURS website @ [www.burs.org.bw](http://www.burs.org.bw),
- click *e-services*
- select *e-tax*
- Follow the prompts to Complete the forms.

For further information, please contact the BURS Call Centre at 17649

Mable B. Bolele



General Manager Communications

*BURS, collecting for progress*

